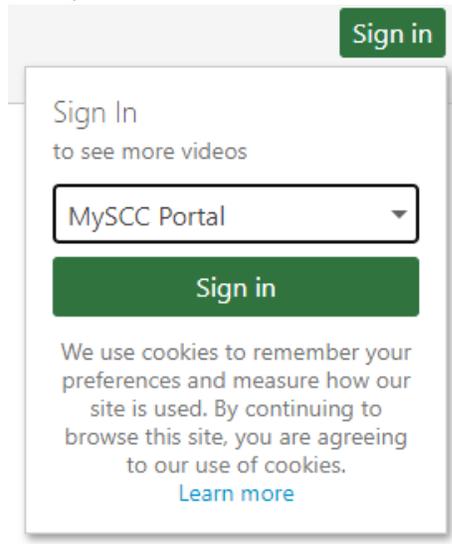


## Recording with Panopto Capture for Web Browser or Chromebook

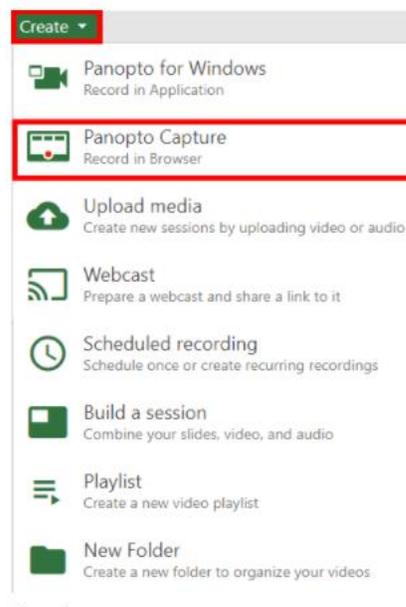
1. Access Panopto by navigating to the SCCOnline page under “Academics” in the MySCC Portal.



2. Sign in to Panopto using the “MySCC Portal” option. If prompted, enter the same username and password you use to access the MySCC Portal

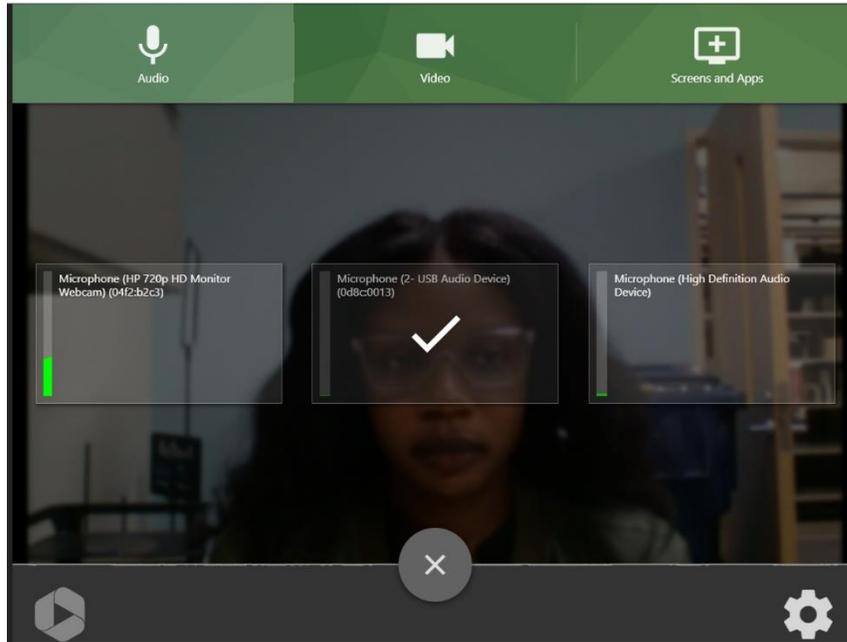


3. Select the green “Create” button and then select “Panopto Capture”

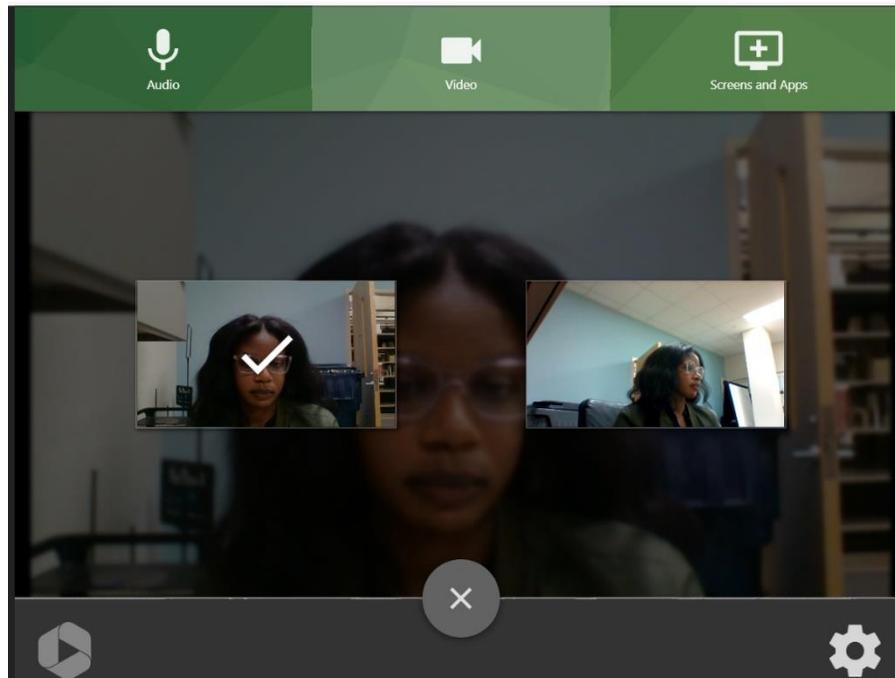


Note: If you do not see the “Create” button, your instructor probably has not yet created an Assignment folder. Contact your instructor for more information

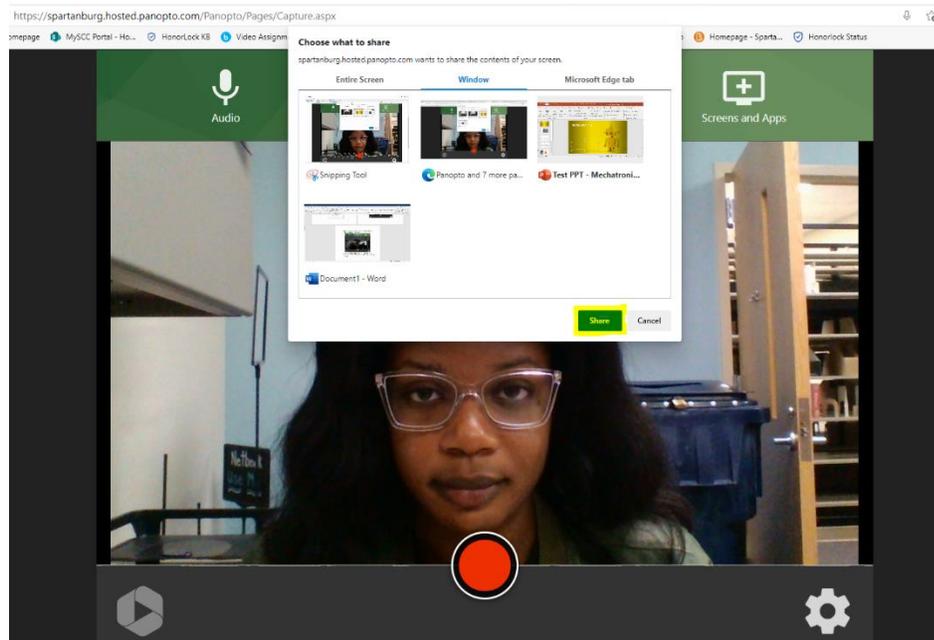
4. Click on “Audio” to choose an audio source. The current audio source will be marked with a checkmark. Click on a different source to change it. If you only have one source, it will be checked by default



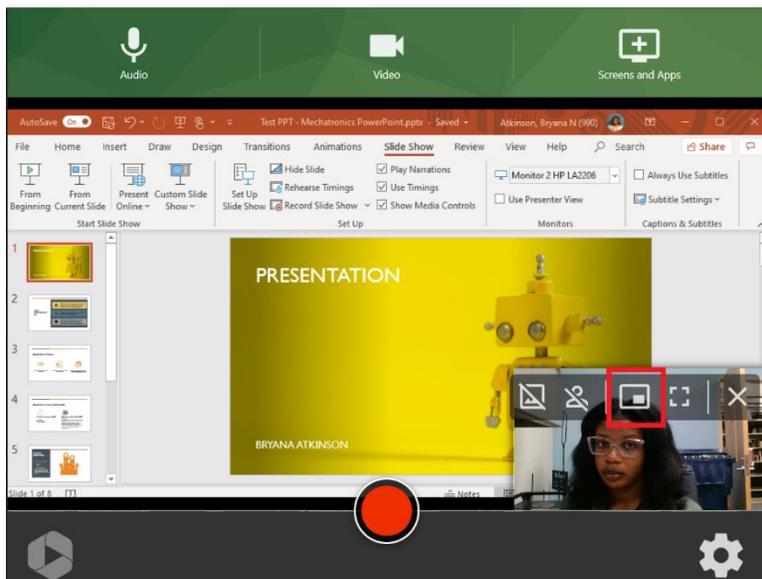
5. Click on “Video” to choose a video source. The current video source will be marked with a checkmark. Click on a different source to change it.



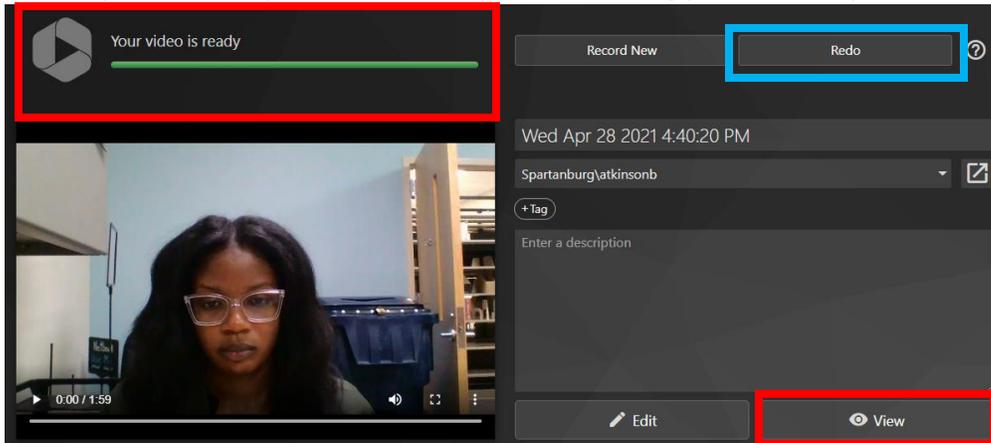
6. If you are required to share a presentation, make sure it is open. Then select “Screens and Apps.” You can either share your entire screen or choose “Window” to only share your presentation. The screen/window that you choose will be marked with bold text. Click “Share” to begin sharing



- a. You should now see both yourself and your presentation. To optionally see your own webcam recording while still presenting, hover over your image. Select the third icon to switch to “Picture in Picture” view



7. Select the red button to begin recording. If you have a presentation, switch to your Presentation and begin presenting. Once you are done, select the red button again to end the recording. You will see your video to preview and a status bar indicating your video's upload status to Panopto



Note: The video preview will only show your webcam recording, not your screenshare recording. To check that your screen was recorded, wait until the status bar shows "Your video is ready" and then select "View" to watch your video back.

- a. To re-record your video, select "Redo"
- b. By default, your video is named with the day and date of recording. To re-name, select this box and type in a new name
- c. The folder the video is being uploaded to is under the video name. Your class assignment folder will probably be selected by default, but if not use the dropdown menu to switch upload folders